

## UNACCO SCHOOL Excellence in Education

Chanung, Imphal East District, Manipur

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Ref. No. URS/P/04/23-05

Date 27-04-2023

## CIRCULAR (Fortnight Test)

This is to inform the parents/guardians that the Fortnight Test-I for Std. IV to VIII will commence from 29/04/2023, Saturday onwards as per the schedule given in the School Almanac.

In this regard, you are requested to take a note of the following points carefully.

- 1. Each Fortnight Test will be of 1hr. duration carrying 20 Marks (for IV & V) and 25 Marks (for VI to VIII).
- 2. Your ward will maintain a common Fortnight Test Copy/Answer book for all the subjects.
- 3. The Test Copy/Answer book will be used only for the Fortnight Test.
- 4. The concerned subject teachers will check the answer books properly, keep record of the marks of each student and will distribute to the students before the next Test.

Your co-operation will be highly appreciated.

Thank you.

Principal

## Copy to:-

- 1. PS to Chairman
- 2. PS to Director
- 3. Office of School Manager
- 4. HOA/AO
- 5. HR Department
- 6. Hostel Warden